

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING
MINUTES**

March 26, 2024, 8:00 AM

Zoom Meeting

BOARD MEMBERS PRESENT: ROGER AHN; JIM BEUCHE; JON CARLSON; JIM CURTIS; RON DANKERT; JEFF HARSHE; KATIE MAREK; RICHARD MITCHELL; TOM MURRAY; EDWARD SHAFFFRAN; MIKE VAN PATTEN; MICHAEL WATTS

BOARD MEMBER ABSENT:

OTHERS PRESENT: BETSY JACKSON; ROB SPEARS

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order via Zoom, at 8:02 a.m. A quorum was present.
2. **Public comments:** No public comments.
3. **Approval of Minutes:** MOTION to approve the minutes of January 23, 2024 was made by Mr. Jim Curtis. SECONDED by Mr. Tom Murray. CARRIED by unanimous vote.
4. **Financial Report:** Mr. Rob Spears reported that, to date, the BIZ has \$245,323.82 in savings and \$2,142.16 in checking. He also reported that there is \$5,003.88 outstanding. MOTION to receive the financial reports for January and February was made by Mr. Roger Ahn. SECONDED by Mr. Dick Mitchell. CARRIED by unanimous vote.
5. **New Business:**
 - a. BIZ Zone Plan 2024-2034 and Amended Bylaws. Mr. Jim Beuche presented the draft Main Street Area Business Improvement Zone Plan, 2024-2034, as well as recommendations for updating the Bylaws that accompany the Plan. MOTION to:
 1. Renew the Business Improvement Zone for ten years, beginning July 1, 2024
 2. Approve the revised Zone Plan for the ten-year term, subject to such amendments as may be required by the City of Ann Arbor and accepted by the BIZ Executive Committee, and subject to approval by the property owners as required by the BIZ statute
 3. Approve proposed revisions to the BIZ Bylaws that modify Articles IV and V to explicitly permit meetings and voting with remote participation by electronic meansWas made by Mr. Beuche. SECONDED by Mr. Shaffran. CARRIED by unanimous vote.
 - b. Board election. Three seats on the BIZ board will be up for election at the 2024 Annual Meeting. Mr. Jon Carlson, Mr. Ron Dankert, and Mr. Jeff Harshe have agreed to stand for re-election and will presented for voting, along with any other qualified candidates brought forward, at the Annual Meeting. No action required.
 - c. Special Meeting and change of date for Annual Meeting – Mr. Beuche reported that, in order coordinate with the City Council meeting agenda, the Executive Committee is proposing that the Special Meeting of the BIZ for the purpose of renewal, and the 2024 Annual Meeting should both be held on Tuesday, May 7. MOTION to approve May 7 as the date for the in-person and Zoom Special Meeting and to move the date for the 2024 Annual Meeting to the same date was made by Mr. Shaffran. SECONDED by Mr. Curtis. CARRIED by unanimous vote.
6. **Old Business:**
 - a. Planter project update. Mr. Shaffran reported that the Ann Arbor Art Center is selecting addition artists to paint the BIZ flower planter and recruit BIZ property owners to participate. No action required.
 - b. MCAA landscape donation. MOTION to approve payment of \$10,000 to the Main Street Area Association for landscape support was made by Mr. Shaffran. SECONDED by Mr. Curtis. Approved by unanimous vote.
 - c. DDA Comp Plan – Mr. Curtis reported that the Ann Arbor Downtown Development Authority is conducting its comprehensive plan update and recommended that the BIZ and the downtown property owners take the time to review the plan and participate in the DDA’s outreach meeting. No action required.
7. **Adjournment:** MOTION to adjourn the meeting was made by Mr. Murray. SECONDED by Mr. Beuche. CARRIED by unanimous vote. The meeting was adjourned at 9:09 a.m.

Respectfully submitted by Betsy Jackson, on behalf of Ms. Katie Marek, Secretary