

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE  
BOARD OF DIRECTORS MEETING  
MINUTES**

September 23, 2021, 8:00 AM  
The Celtic Room, Conor O'Neill's

**BOARD MEMBERS PRESENT:** ROGER AHN; JIM BEUCHE; JON CARLSON; JIM CURTIS; JEFF HARSHE; KATHY MACDONALD; MIKE MARTIN; TOM MURRAY; EDWARD SHAFFRAN; MICHAEL WATTS

**BOARD MEMBER ABSENT:** RON DANKERT; KAREN FARMER; RICHARD MITCHELL

**OTHERS PRESENT:** BETSY JACKSON

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order, at 8:34 a.m. A quorum was present.
2. **Public comments:** There were no public comments.
3. **Approval of Minutes:** MOTION to approve the minutes of August 31, 2021 was made by Ms. Kathy Macdonald. SECONDED by Mr. Mike Martin. CARRIED by unanimous vote.
4. **Report of Operations:** Chairman Ed Shaffran reported that, to date, the BIZ accounts totaled \$265,062.74, with \$5,042.68 outstanding from seven parcels. MOTION to receive the financial report for August 2021 was made by Mr. Michael Watts. SECONDED by Mr. Tom Murray. CARRIED by unanimous vote.
5. **Old Business:**
  - a. Landscape committee update – Ms. Macdonald reported that there are apparently several trees within the zone that are dead or dying, and reminded the board that the BIZ volunteered to water and prune the newly planted trees for three years, ending two years ago. She also noted that there has been an increase in trash in the planter boxes and increased vandalism. No action required.
6. **New Business:**
  - a. Board and Executive Committee Meeting Schedule – MOTION to approve the remainder of 2021-2022 meeting schedule was made by Mr. Martin. SECONDED by Mr. Jim Beuche. CARRIED by unanimous vote.  
Upcoming Board of Directors Meetings:  
11.30.21  
1.25.22  
3.22.22  
4.26.22 (tentative)  
5.24.22  
Upcoming Executive Committee Meetings:  
10.26.21  
12.28.21  
2.22.22  
6.28.22  
Annual Meeting:  
5.24.22
7. **Adjournment:** MOTION to adjourn the meeting was made by Mr. Jon Carlson. SECONDED by Mr. Watts. CARRIED by unanimous vote. The meeting was adjourned at 8:50 a.m.

Respectfully submitted by Kathy Macdonald, MSA BIZ Secretary