

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING
MINUTES**

November 30, 2021, 8:00 AM
Zoom Meeting

BOARD MEMBERS PRESENT: JIM BEUCHE; JON CARLSON; JEFF HARSHE; MIKE MARTIN; RICHARD MITCHELL; TOM MURRAY; EDWARD SHAFFRAN; MICHAEL WATTS

BOARD MEMBER ABSENT: ROGER AHN; JIM CURTIS; RON DANKERT; KAREN FARMER; KATHY MACDONALD

OTHERS PRESENT: BETSY JACKSON; ROB SPEARS

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order via Zoom, at 8:06 a.m. A quorum was present.
2. **Public comments:** There were no public comments.
3. **Approval of Minutes:** MOTION to approve the minutes of September 23, 2021 was made by Mr. Richard Mitchell. SECONDED by Mr. Tom Murray. CARRIED by unanimous vote.
4. **Receipt of Minutes of the Annual Meeting:** MOTION to approve the minutes of September 23, 2021 was made by Mr. Michael Watts. SECONDED by Mr. Jeff Harshe. CARRIED by unanimous vote.
5. **Report of Operations:** Rob Spears reported that, to date, the BIZ accounts totaled \$263,810.68, with \$3,445.53 outstanding from six parcels. He also reported that the Winter assessment is being prepared and totals \$143,454.82. Mr. Shaffran asked that staff prepare a database of all properties with their assessment numbers, for distribution to board members. MOTION to receive the financial reports for September and October 2021 was made by Mr. Mike Martin. SECONDED by Mr. Watts. CARRIED by unanimous vote.
6. **Old Business:**
 - a. Update on street closures and outdoor dining – Mr. Murray reported that street closures ended on October 31, but that outdoor dining permits continue until the end of April, 2022. MOTION to renew the amended resolution regarding sidewalk services was made by Mr. Jim Beuche. SECONDED by Mr. Watts. CARRIED by unanimous vote.
7. **New Business:**
 - a. Remote v. In-person Meetings in 2021/2022 – Betsy Jackson reported that the City has decided to continue all city council and commission meetings remotely in 2022. It was agreed that the BIZ would conform to City policy through the end of the fiscal year, June 30, 2022, and revisit the plan for FY2021/2022. No formal action was taken.
8. **Adjournment:** MOTION to adjourn the meeting was made by Mr. Watts. SECONDED by Mr. Beuche. CARRIED by unanimous vote. The meeting was adjourned at 8:27 a.m.

Respectfully submitted by Betsy Jackson, for Kathy Macdonald, MSA BIZ Secretary