

MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING
MINUTES
May 5, 2022, 8:00 AM
Zoom Meeting

BOARD MEMBERS PRESENT: JON CARLSON; JIM CURTIS; JEFF HARSHE; KATHY MACDONALD; MICHAEL WATTS; MIKE MARTIN; RICHARD MITCHELL; TOM MURRAY; EDWARD SHAFFRAN
BOARD MEMBER ABSENT: ROGER AHN; JIM BEUCHE; RON DANKERT; MIKE VAN PATTEN;

OTHERS PRESENT: BETSY JACKSON

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order via Zoom, at 8:01 a.m. A quorum was present.
2. **Public comments:** There were no public comments.
3. **Approval of Minutes:** MOTION to approve the minutes of March 22, 2022 was made by Ms. Kathy Macdonald. SECONDED by Mr. Tom Murray. CARRIED by unanimous vote.
4. **Report of Operations:** The financial report was tabled.
5. **New Business:**
 - a. 2020-2021 Audit – Mr. Shaffran reported that no audit has been schedule and won't be until such time as the BIZ can identify a reasonably priced firm to conduct the review of the organization's 80+/- transaction during the year. No action was taken.
 - b. Year-end financial projection – No report was made; no action taken.
 - c. Assessment rate for FY2022-2023 – Ms. Jackson presented the current rate (\$22.41/linear foot and \$.091/commercial square foot) and anticipated revenue (\$289,900) for 2022-2023. A 1% increase would raise the rates to \$22.63/linear foot and \$.092/commercial square foot, totaling \$292,779. MOTION to keep the 2022-2023 assessment at the 2021-2022 rates was made by Mr. Jeff Harshe. SECONDED by Mr. Mike Martin. CARRIED by unanimous vote.
 - d. Waiver of Summer assessment – Mr. Shaffran recommended that the matter be taken up before the Winter assessment. No action was taken.
 - e. 2022-2023 budget – Ms. Jackson presented the proposed FY2022-2023 budget with no changes to the line items, as proportional to revenue, from the current budget. MOTION to approve the FY2022-2023 budget for presentation at the Annual Meeting was made by Mr. Jim Curtis. SECONDED by Mr. Jon Carlson. CARRIED by unanimous vote.
 - f. Board nominations – Shaffran reported that five seats were up for election at the May Annual meeting. All five current board members expressed interest in being re-elected for another term. MOTION made by Ms. Macdonald to recommend board members Michael Watts, Jim Curtis, Jim Beuche, Mike Martin, and Ed Shaffran for re-election to the board of directors, for vote at the Annual meeting, with terms ending June 30, 2025. SECONDED by Mr. Mike Van Patten. CARRIED by unanimous vote.
 - g. Draft Annual Report for 2021-2022 Annual meeting – Ms. Jackson presented the draft annual report, noting that data provided by Heritage Lawn Services was not yet received. MOTION was made by Mr. Martin to recommend the 2021-2022 Annual Report, with updated service statistics, to the Annual Meeting for adoption. SECONDED by Mr. Murray. CARRIED by unanimous vote.
 - h. Draft agenda for 2021-2022 Annual Meeting – MOTION to approve the agenda was made by Mr. Curtis. SECONDED by Mr. Shaffran. CARRIED by unanimous vote.
 - i. Mayoral re-appointment for Roger Ahn – MOTION to send a letter to Mayor Taylor in support of Roger Ahn's re-appointment to the BIZ board was made by Mr. Carlson. SECONDED by Ms. Macdonald. CARRIED by unanimous vote.
6. **Old Business:**
 - a. Flower pot mural update – Mr. Shaffran reported that talks are still underway with the Ann Arbor Art Center and a private donor. BIZ expenses would be limited to materials only. Mr. Carlson expressed his enthusiastic support for the proposal. No further action required.
7. **Adjournment:** MOTION to adjourn the meeting was made by Ms. Macdonald. SECONDED by Mr. Harshe. CARRIED by unanimous vote. The meeting was adjourned at 8:28 a.m.

Respectfully submitted by Betsy Jackson, for Kathy Macdonald, MSA BIZ Secretary