

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING
MINUTES**

May 28, 2019, 8:00 AM
DDA Office, 150 S. Fifth Avenue

BOARD MEMBERS PRESENT: JIM BEUCHE; KAREN FARMER; JEFF HARSHE; JOAN LOWENSTEIN; KATHY MACDONALD; MIKE MARTIN; RICHARD MITCHELL; EDWARD SHAFFRAN; MICHAEL WATTS

BOARD MEMBER ABSENT: JIM CURTIS; RON DANKERT; TOM MURRAY; RENE PAPO

OTHERS PRESENT: BETSY JACKSON; ROB SPEARS; SUSAN POLLAY; DAVE DeVARTI; DAVE CURTIS

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order at 8:15 a.m. A quorum was present.
2. **Public comments:** Dave DeVarti expressed his appreciation for the work of the BIZ and suggested increasing the BIZ's social media presence.
3. **Approval of Minutes of April 23, 2019:** MOTION to approve the minutes of April 23, 2019 meeting was made by Mr. Michael Watts. SECONDED by Mr. Dick Mitchell. CARRIED by unanimous vote.
4. **Report of Operations:**
 - a. Receipt of financial report for April, 2019 – Mr. Rob Spears reported that, to date, BIZ accounts totaled \$125,718.37, with three parcels totaling \$6,719.21 outstanding. MOTION to receive the financial statement for April, 2019 was made by Mr. Jim Beuche. SECONDED by Ms. Karen Farmer. CARRIED by unanimous vote.
 - b. Year-end projection – Mr. Spears reported that the current balance of accounts was approximately \$36,000. With anticipated expenses in June of \$18,000, the BIZ will end the year in the black. No further action required.
5. **Old Business:**
 - a. Mayoral appointment – Ms. Betsy Jackson reported that no action has been taken by the Mayor to appoint a member to the BIZ board. MOTION to communicate to the mayor the board's support of the reappointment of Joan Lowenstein was made Ms. Kathy Macdonald. SECONDED by Mr. Mitchell. CARRIED by unanimous vote.
 - b. State BIZ enabling legislation update – Ms. Jackson reported that the changes to the BIZ enabling law that would have removed the current exemption from assessment of owner-occupied properties was vetoed by Governor Rick Snyder on the last day of his term. Plans are underway to reintroduce the bill for the next legislative session. No action was required.
 - c. Alley refuse management update – Mr. Shaffran reported that the working group was recommending a goal of seven-day trash removal, and had forwarded the idea of a funding option that was based on elements similar to the BIZ assessment formula. There is no word on when the City Council might act on the recommendations. No action was required.
6. **New Business:**
 - a. 2019-2020 Board and Executive committee meeting schedule – Ms. Jackson pointed out the proposed timing of meetings was unchanged from the current year. MOTION to adopt the proposed meeting schedule was made by Ms. Macdonald. SECONDED by Mr. Mike Martin. CARRIED by unanimous vote.
 - b. Comment from DDA Executive Director – Ms. Susan Pollay added her thanks to the BIZ for its consistent and high-quality service to the Main Street area.
7. **Adjournment:** MOTION to adjourn the meeting was made by Mr. Watts. SECONDED by Mr. Beuche. CARRIED by unanimous vote. Meeting was adjourned at 8:46 a.m.

Respectfully submitted, Kathy Macdonald, MSA BIZ Secretary