

MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING
November 25, 2014, 8:00 AM
DDA Office, 150 S. Fifth Ave #301

BOARD MEMBERS PRESENT: JEFF HARSHE; MIKE MARTIN; RON DANKERT; EDWARD SHAFFRAN; JIM BEUCHE; JOAN LOWENSTEIN; JEFF HAUPTMAN; TOM MURRAY; ALAN FREEDMAN; JIM CURTIS; KATHY MACDONALD

BOARD MEMBERS ABSENT: RENE PAPO; MICHAEL MATTS

OTHERS PRESENT: ROB SPEARS; BETSY JACKSON

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order at 8:00 a.m. Roll was called; a quorum was present.
2. **Approval of Minutes of September 23, 2014:** MOTION to approve the minutes was made by Mr. Ron Dankert; SECONDED by Ms. Kathy Macdonald. CARRIED by unanimous vote.
3. **Public comments:** No public comments.
4. **Report of Operations:**
 - a. Financial report – Mr. Rob Spears reported delinquencies of approximately \$14,000. MOTION to receive the September and October 2014 financial reports was made by Ms. Joan Lowenstein and SECONDED by Mr. Mike Martin. CARRIED by unanimous vote.
5. **Old Business:**
 - a. Landscape Committee Report – Ms. Betsy Jackson and Landscape Committee Chair Macdonald reported that 2500 tulip bulbs were planted at every available intersection and mid-block with tree pits, and that two of eight tree stumps were removed. The remaining stumps have telecommunications infrastructure running under them and will require City removal. Tree planting by the DDA was postponed until the Spring. Ms. Macdonald added that the committee will be hosting one or two information-gathering meetings in the new year to discuss longer-term landscaping priorities with property owners, particularly owners along Washington Street, where tree pits are grated the therefore cannot be planted. No action was taken.
 - b. Sidewalk Services – Mr. Shaffran reported that he and Rob Spears have been working with Heritage Lawn Services, the DDA, and the city to identify future locations for temporary snow storage, as well as the creation of meter bags for those designated areas, and the creation of a list of trip hazards within the BIZ Zone. No action was taken.
6. **New Business:**
 - a. Letter to Property Owners – Ms. Jackson and Mr. Shaffran circulated a draft letter to BIZ property owners reiterating the details of service. The letter is expected to go out before the end of the year. The goal is to move to all-electronic communications in 2015. No action was taken.
7. **Adjournment:** MOTION to adjourn was made by Mr. Alan Freeman and SECONDED by Mr. Jim Curtis. CARRIED by unanimous vote. The meeting was adjourned at 8:14 a.m.

Respectfully submitted,
Ronald Dankert, MS BIZ Secretary

NEXT BOARD MEETING: January 27, 2015 at 8am in the DDA conference room.
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