

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE  
BOARD OF DIRECTORS MEETING  
February 24, 2015, 8:00 AM  
DDA Office, 150 S. Fifth Ave #301**

**BOARD MEMBERS PRESENT:** JEFF HARSHE; MIKE MARTIN; EDWARD SHAFFRAN; JIM BEUCHE; JEFF HAUPTMAN; TOM MURRAY; ALAN FREEDMAN; JIM CURTIS; MICHAEL WATTS; RENE PAPO  
**BOARD MEMBERS ABSENT:** RON DANKERT; JOAN LOWENSTEIN; KATHY MACDONALD  
**OTHERS PRESENT:** ROB SPEARS; BETSY JACKSON

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order at 8:00 a.m. Roll was called; a quorum was present.
2. **Approval of Minutes of November 25, 2014:** MOTION to approve the minutes was made by Mr. Tom Murray; SECONDED by Mr. Jim Curtis. CARRIED by unanimous vote.
3. **Public comments:** No public comments.
4. **Report of Operations:**
  - a. Financial Report – Mr. Rob Spears reported delinquencies of approximately \$14,000. He also pointed out that all of the pre-paid snow-melter for the season has been credited. MOTION to receive the financial reports for November and December, 2014 and January, 2015 was made by Mr. Jim Beuche and SECONDED by Mr. Rene Papo. CARRIED by unanimous vote.
  - b. 2014-2014 Audit – MOTION to receive the audit was made by Mr. Mike Martin and SECONDED by Mr. Jeff Hauptman. CARRIED by unanimous vote.
5. **Old Business:**
  - a. Landscape Committee Report – Ms. Betsy Jackson reported for Landscape Committee Chair Macdonald. Tree replacement by the DDA was postponed until spring as a number of tree stumps were found to be near buried infrastructure and would need to be removed at a later date. No action was taken.
  - b. Sidewalk Services – Mr. Shaffran reported that a list of maintenance issues has been created and that tree broken tree grates were identified for repair. No action was taken.
  - c. Vault Updates – Mr. Curtis brought up a case of sidewalk damage that may have been caused by snow removal equipment and asked who is financially responsible in such cases. Betsy Jackson was instructed to draft a letter to the BIZ snow removal contractor (1) informing them of the presence of vaults under some of the sidewalks. Mr. Beuche will review the draft before it is sent under the Chairman’s signature. No additional action was taken.
6. **New Business:**
  - a. Board Nominations – Ms. Jackson reported that four seats on the board would be up for election at the May 26 Annual Meeting: Mr. Jeff Harshe, Mr. Rene Papo, Mr. Alan Freedman, and Mr. Ron Dankert. Each board member indicated a willingness to be nominated for re-election. Mr. Shaffran agreed to contact Mayor Taylor to initiate the reappointment of Ms. Joan Lowenstein as the City’s representative to the board. No other action was taken.
  - b. Annual Meeting – Ms. Jackson reminded the board that the Annual Meeting is scheduled for Tuesday, May 26, at 8:00 a.m. in the DDA boardroom.
  - c. Change of Board Meeting Dates – Ms. Jackson recommended that the board change their meeting dates to include a board meeting on Tuesday, April 28, to prepare for the Annual Meeting in May. The previously scheduled board meeting for Tuesday, March 24 would become an Executive Committee meeting instead. Board agreed to the change without a motion or vote.
  - d. “Hardship” Requests – Mr. Beuche and Ms. Jackson reported on one or two contacts made by property owners seeking exemption from the BIZ assessment. The state law does not address the issue of exemptions beyond those required for nonprofit and government owners of property. No action was taken and further study of the issues was recommended.
7. **Adjournment:** MOTION to adjourn was made by Mr. Martin and SECONDED by Mr. Murray. CARRIED by unanimous vote. The meeting was adjourned at 8:45 a.m.

Respectfully submitted,  
Ronald Dankert, MS BIZ Secretary

<b>NEXT BOARD MEETING:</b> May 26, 2015 at 8:00-10:00 am in the DDA conference room. (Annual Meeting and follow-up Board Meeting)
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