

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE  
BOARD OF DIRECTORS MEETING  
November 22, 2016, 8:00 AM  
DDA Office, 150 S. Fifth Avenue**

**BOARD MEMBERS PRESENT:** JIM BEUCHE; JIM CURTIS; RON DANKERT; JEFF HARSHE; JOAN LOWENSTEIN; MIKE MARTIN; KATHY MACDONALD; RENE PAPO; EDWARD SHAFFRAN; MICHAEL WATTS

**BOARD MEMBERS ABSENT** JEFF HAUPTMAN; RICHARD MITCHELL; TOM MURRAY

**OTHERS PRESENT:** BETSY JACKSON; ROB SPEARS; KELLY KEITH

1. **Call to Order:** Chairman Ed Shaffran called the meeting to order at 8:08 a.m. A quorum was present.
2. **Public comments:** No public comments.
3. **Approval of Minutes of September 27, 2016:** MOTION to accept was made by Mr. Ron Dankert. SECONDED by Mr. Jim Beuche. CARRIED by unanimous vote.
4. **Report of Operations:**
  - a. Receipt of financial reports for September and October 2016 – Mr. Rob Spears reported that BIZ accounts totaled \$181,526, with outstanding assessments of \$7,649. He added that the watering of the new trees on Washington and Fourth is over for the season, that the winter assessment will go out in December, totaling \$139,695.33, and that the 2015-2016 audit is scheduled for December 12. MOTION to receive was made by Mr. Mike Martin. SECONDED by Mr. Rene Papo. CARRIED by unanimous vote.
5. **Old Business:**
  - a. Landscape committee update – Committee Chair Kathy Macdonald reported that one of the newly planted trees has died; our vendor believes that it was dead or dying when it was planted, and that the remaining trees will need another year of scheduled watering. Ms. Macdonald also reported that Betsy Jackson will speak at the December DDA board meeting regarding support for the future phases of BIZ landscaping plans. No action taken.
6. **New Business:**
  - a. Board Attendance – Chairman Shaffran brought up for discussion recent problems with quorum for board meetings. Discussion included reducing the number of meetings to quarterly. General consensus was to leave the schedule as is and let the Executive Committee make adjustments as circumstances warrant. No action taken.
7. **Adjournment:** MOTION to adjourn was made by Mr. Martin and SECONDED by Mr. Michael Watts. CARRIED by unanimous vote. The meeting was adjourned at 8:40 a.m.

Respectfully submitted,  
Ronald Dankert, MSA BIZ Secretary