

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
ANNUAL MEETING
MINUTES
May 23, 2017**

PROPERTY OWNERS PRESENT: EDWARD SHAFFRAN*; JIM CURTIS*; RON DANKERT*; JEFF HAUPTMAN*; KATHY MACDONALD*; MIKE MARTIN*; MICHAEL WATTS*; JEFF HARSHE*; RENE PAPO*; DICK MITCHELL*; JIM BEUCHE*

* Members of the BIZ Board of Directors

OTHERS PRESENT: BETSY JACKSON; JASON COSTELLO; SUSAN POLLAY; JOAN LOWENSTEIN*;

1. Call to Order/Welcome: Chairman Ed Shaffran called the meeting to order at 8:00 a.m. The Chairman dispensed with introductions, as all in attendance were familiar with each other.

2. Presentation of the 2016-2017 Main Street Area Business Improvement Zone Annual Report: Mr. Shaffran reiterated the highlights of the Annual Report, which had been posted to the BIZ website and were available for review at the Annual Meeting. Mr. Shaffran also noted that the 2015-2016 audit of findings had been completed with no material findings. There was no further discussion. MOTION to accept the 2016-2017 Annual Report as submitted was made by Mr. Mike Martin and SECONDED by Mr. Rene Papo. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

- Shaffran – yes
- Curtis – yes
- Dankert – yes
- Hauptman – yes
- Macdonald – yes
- Martin – yes
- Watts – yes
- Harshe – yes
- Papo – yes
- Mitchell – yes
- Beuche – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

3. Public comments: Susan Pollay, Executive Director of the Ann Arbor Downtown Development Authority, thanked the BIZ board for years of high-quality service to the downtown area.

4. 2017-2018 BIZ Budget and Assessment Rate: Mr. Shaffran presented the proposed 2017-2018 BIZ budget, noting that the BIZ Board of Directors had approved no increase from the 2016-2017 assessment rate of \$22.19/linear foot (Direct Benefit) and \$.09/commercial square foot (Common Benefit). MOTION to adopt the 2017-2018 BIZ budget and assessment rate as presented was made by Mr. Jim Beuche and SECONDED by Mr. Michael Watts. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

- Shaffran – yes
- Curtis – yes
- Dankert – yes
- Hauptman – yes
- Macdonald – yes
- Martin – yes
- Watts – yes
- Harshe – yes
- Papo – yes
- Mitchell – yes
- Beuche – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

5. Election of Board Members: Mr. Shaffran, member of the BIZ Nominating Committee, presented for re-election to the BIZ Board of Directors the names of Mr. Jeff Hauptman, Ms. Kathy Macdonald, Mr. Dick Mitchell, and Mr. Tom Murray, for three-year terms ending June 30, 2020. MOTION to re-elect Mr. Hauptman, Ms. Macdonald, Mr. Mitchell and Mr. Murray to the BIZ Board of Directors was made by Mr. Ron Dankert and SECONDED by Mr. Jim Curtis. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

Shaffran – yes
Curtis – yes
Dankert – yes
Hauptman – yes
Macdonald – yes
Martin – yes
Watts – yes
Harshe – yes
Papo – yes
Mitchell – yes
Beuche – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

6. Old Business: Approval of Minutes of the 2015-2016 Annual Meeting: MOTION was made by Mr. Dankert to approve the minutes as submitted. Mr. Jeff Hauptman SECONDED the motion. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

Shaffran – yes
Curtis – yes
Dankert – yes
Hauptman – yes
Macdonald – yes
Martin – yes
Watts – yes
Harshe – yes
Papo – yes
Mitchell – yes
Beuche – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

7. New Business:

a. Report of By Laws revisions – The Main Street Area BIZ Board of Directors forwarded to the Annual Meeting, for informational purposes, three recommended corrections to the BIZ By Laws. Each correction is intended to clarify the operations of the BIZ and in no way alter the current functions of the organization. The revisions will be voted on at the Annual Board Meeting of the BIZ on July 25, 2017. No action was required.

b. Report of addendum to BIZ Zone Plan – The BIZ Board of Directors forward to the Annual Meeting, for informational purposes, recommended addendum language to further clarify the BIZ assessment process. The addendum will be voted on at the Annual Board Meeting of the BIZ on July 25, 2017. No action was required.

8. Adjournment: MOTION to adjourn the 2017 Annual Meeting of the Main Street Area Business Improvement Zone was made by Mr. Hauptman and SECONDED by Ms. Kathy Macdonald. CARRIED by unanimous voice vote. The meeting was adjourned at 8:10 a.m.

Respectfully submitted,
Ronald Dankert, MSA BIZ Secretary