

**MAIN STREET AREA BUSINESS IMPROVEMENT ZONE
ANNUAL MEETING
MINUTES
May 24, 2016**

PROPERTY OWNERS PRESENT: EDWARD SHAFFRAN*; JEFF HARSHE*; RON DANKERT*; MIKE MARTIN*; JIM BEUCHE*; JEFF HAUPTMAN*; MICHAEL WATTS*; KATHY MACDONALD*; RENE PAPO*; SABRINA HRACHIAN(?); DAVID CURTIS (proxy for Jim Curtis); JIM WILLOUGHBY

* Members of the BIZ Board of Directors

OTHERS PRESENT: BETSY JACKSON; ROB SPEARS

1. Call to Order/Welcome: Chairman Ed Shaffran called the meeting to order at 8:03 a.m. The Chairman called for introductions.

2. Presentation of the 2015-2016 Main Street Area Business Improvement Zone Annual Report: Mr. Shaffran reiterated the highlights of the Annual Report, which had been posted to the BIZ website and were available for review at the Annual Meeting. Mr. Shaffran also noted that the 2014-2015 audit of findings had been completed with no material findings. He noted that landscaping improvements in the BIZ Zone were underway, with replacement trees going in on Washington and Fourth Streets and 24 flower planters being placed in test locations throughout the Zone. MOTION to accept the 2015-2016 Annual Report as submitted was made by Mr. Ron Dankert and SECONDED by Mr. Michael Watts. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

- Beuche – yes
- Dankert – yes
- Hauptman – yes
- Harshe – yes
- Macdonald – yes
- Martin – yes
- Papo – yes
- Shaffran – yes
- Watts – yes
- D. Curtis (proxy) – yes
- Hrachian – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

3. Public comments: There were no public comments.

4. 2016-2017 BIZ Budget and Assessment Rate: Mr. Shaffran presented the proposed 2016-2017 BIZ budget, noting that the BIZ Board of Directors had approved no increase from the 2015-2016 assessment rate of \$22.19/linear foot (Direct Benefit) and \$.09/commercial square foot (Common Benefit). MOTION to adopt the 2016-2017 BIZ budget and assessment rate as presented was made by Mr. Jeff Hauptman and SECONDED by Mr. Rene Papo. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

- Beuche – yes
- Dankert – yes
- Hauptman – yes
- Harshe – yes
- Macdonald – yes
- Martin – yes
- Papo – yes
- Shaffran – yes
- Watts – yes
- D. Curtis (proxy) – yes

Hrachian – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

5. Election of Board Members: Mr. Shaffran, member of the BIZ Nominating Committee, presented for re-election to the BIZ Board of Directors the names of Mr. Michael Watts, Mr. Jim Curtis, Mr. Mike Martin, and Mr. Jim Beuche, for three-year terms. MOTION to re-elect Mssrs. Watts, Curtis, Martin and Beuche to the BIZ Board of Directors to terms of three years was made by Mr. Dankert. Ms. Kathy Macdonald SECONDED the motion. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

Beuche – yes

Dankert – yes

Hauptman – yes

Harshe – yes

Macdonald – yes

Martin – yes

Papo – yes

Shaffran – yes

Watts – yes

D. Curtis (proxy) – yes

Hrachian – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

6. Old Business: Approval of Minutes of the 2014-2015 Annual Meeting: MOTION was made by Mr. Dankert to approve the minutes as submitted. Mr. Mike Martin SECONDED the motion. In accordance with state law, a roll-call vote of the BIZ property owners present was taken and the results were as follows:

Beuche – yes

Dankert – yes

Hauptman – yes

Harshe – yes

Macdonald – yes

Martin – yes

Papo – yes

Shaffran – yes

Watts – yes

D. Curtis (proxy) – yes

Hrachian – yes

With no votes in opposition to the motion, and with the yes votes representing 100% of the eligible properties present at the annual meeting, the motion was CARRIED.

8. New Business: There was some discussion about sidewalk conditions, including recent chalking on sidewalks within the Zone. No action was taken.

9. Adjournment: MOTION to adjourn the first Annual Meeting of the Main Street Area Business Improvement Zone was made by Mr. Hauptman and SECONDED by Mr. Papo. CARRIED by unanimous voice vote. The meeting was adjourned at 8:18 a.m.

Respectfully submitted,
Ronald Dankert, MSA BIZ Secretary